



SCORING DOCUMENT – NDVA DEFENSE POW/MIA ACCOUNTING AGENCY GRANT ASSISTANCE PROGRAM

Characteristic	Criteria	Points Possible
I. Grant application alignment with goals of the statute.		
	To what extent does the application show that the applicant organization is able to use the grant funding to fulfil the goals of the grant?	___/10
	To what extent is the application for the use of grant funds clear and logical?	___/10
	To what extent will completion of the goals align with the goals of the grant?	___/10
	Total Points	___/30
II. Budget and documented expenditures are provided and do not exceed \$170,653.		
	To what extent is the budget narrative or explanation for each line-item sufficient to justify proposed fund allocations?	___/10
	To what extent is the budget narrative consistent with the stated program objectives, planned activities, and timeframe of the project?	___/10
	To what extent is the budget realistic for the planned use as specified in the application?	___/10
	Total Points	___/30
III. Applicant's goals for use of the grant funds and measurement of success outcomes		
	To what extent are the goals specified in the grant application specific, measurable, realistic, and achievable?	___/10



	To what extent does the application include detailed information on how the applicant will measure outcomes?	___/10
	Total Points	___/20
IV.Applicant's documented capacity to comply with the quarterly reporting requirements and plans to do so		
	To what extent does the applicant clearly describe the organization's capacity to maintain staff and infrastructure necessary to oversee the program activities?	___/10
	To what extent does the applicant clearly describe in details the organization's ability to properly account for all grant funds?	___/10
	Total Points	___/20

Characteristic	Total Points
Alignment with goal of statute	___/30
Budget	___/30
Goals and measurements of success	___/20
Capacity to comply with quarterly reporting	___/20
TOTAL	___/100

Recommend funding?	Yes	Partial \$ _____	No
Additional Comments (Comments are required if recommend a partial approval of funding, describing the reason for such recommendation)			



Scoring points guidance:

0-3 points: Response is unacceptable or needs improvement, and may include the following:

- Provided answer or description hard to understand;
- It is not clear what the specific needs are, no data or information is included;
- Answer does not address the question or the question is skipped entirely;
- The information provided is vague or unclear;
- The goals of the grant program are unclear;
- The question is not answered;
- The goals of the program do not align with the statute;
- No planned outcomes are provided;
- The application does not show that the applicant organization is prepared to comply with the post-award quarterly reporting requirements.

4-6 points: Average to good response, and may including the following:

- Provided answer is a basic response or provides minimal details;
- Provided answer provides some details and examples, but lacks details wanted;
- The question is answered, but key parts of the question are missed;
- Information provided does not clearly support the need and plan for use of the funding or leaves questions for the reviewer;
- The intended use of the funds appears to align with the grant's goals, but leaves some questions for the reviewer;
- The application answers appear to show that the applicant organization is prepared to comply with the post-award quarterly reporting requirements, but leaves some questions for the reviewer

7-10 points: Very good to outstanding rating, and may include the following:

- All portions of the questions are answered fully;
- Answer provided is very clear, concise, and easy to understand;
- Information provided clearly supports the need and plan for use of the funding;
- The goals of the grant funded activities are clearly stated;
- The intended use of the funds is clearly aligned with the grant's goals;
- The application shows that the applicant organization is prepared to comply with the post-award quarterly reporting requirement